



Office of the
BOARD OF SELECTMEN
272 Main Street
Townsend, Massachusetts 01469

Robert Plamondon, *Chairman*
Andrew Sheehan,
Interim Town Administrator

Sue Lisio, *Vice-Chairman*

Nicholas Thalheimer, *Clerk*
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SELECTMEN'S MEETING MINUTES
MAY 11, 2010 - 7:00 P.M.
Selectmen's Meeting Chambers

I. PRELIMINARIES:

- 1.1 The meeting was called to order at 7:10P.M.
- 1.2 Roll call vote taken showed 2 members present and one absent: Chairman Robert Plamondon (RP), and Clerk Nicholas Thalheimer (NT), absent Vice-Chair Sue Lisio (SL)
- 1.3 There were no Chairman's additions or deletions.

II. APPOINTMENTS/HEARINGS:

- 2.1 7:05 Executive Session, RE: Contract Negotiations
The Board agreed to address after all meeting business is completed.

III. MEETING BUSINESS:

- 3.1 NT moved to approve and sign award letter the 2010 recipient of the Maria Lane Scholarship. RP seconded. Unanimous vote.
- 3.2 NT moved to approve a municipal relief transfer in the amount of \$2,240.00 for the Townsend Police Department for unanticipated expenses related to an unforeseen personnel issue to be transferred to Account 210-5300 Professional & Technical police expenses from Account 210-5110 Police Salary Account. RP seconded. Unanimous vote.

IV. APPOINTMENTS OF PERSONNEL/OFFICIALS:

- 4.1 NT moved to appoint Ryan Monahan as Reserve Police Officer for the Town of Townsend with a six-month probationary period for the term effective May 4, 2010 to June 30, 2010. RP seconded. Unanimous vote.
- 4.2 NT moved to appoint Andrew J. Sheehan as Chief Procurement Officer for the Town of Townsend for the term effective May 10, 2010 to August 10, 2010. RP seconded. Unanimous vote.

V. WORK SESSION:

5.1 Board of Selectmen Representative Updates/Reports.

There were no Selectmen's updates or reports

5.2 Town Administrator Report/Reminders

Andrew Sheehan gave the Board an update of the different departments he met with. Andy inquired if the Board would like to review a request to pay a Utility bill now or place the item on the next agenda for review. The Board looked at the Unutil invoice; see attached. NT moved to pay \$1,761.31 to be transferred from account 191-5210 Facilities Maintenance Account. RP seconded. Unanimous vote.

5.3 NT moved to review and sign the payroll warrant outside of session. RP seconded. Unanimous vote.

5.4 NT moved to review and sign the bills payable warrant outside of session. RP seconded. Unanimous vote

2.1 7:05 Executive Session, RE: Contract Negotiations

NT moved to enter executive session at 7:18P.M. under exemption 3 for the purpose of contract negotiations and to reconvene in open session for the purpose of adjournment. RP seconded. Roll Call Vote RP (YES) NT (YES)

NT moved to dissolve the executive session at 7:47P.M. and enter into regular session for the purpose of adjournment. RP seconded. Roll Call vote RP (YES) TH (YES)

VI. ADJOURNMENT:

NT moved to adjourn the meeting at 7:47P.M. RP seconded. Unanimous vote.

Meeting minutes of May 11, 2010 voted to be released at the _____, 2010 meeting of the Board of Selectmen.

SELECTMEN'S MEETING AGENDA
MAY 11, 2010 - 7:00 P.M.
Selectmen's Meeting Chambers

VII. PRELIMINARIES:

- 1.1 Call the meeting to order.
- 1.2 Roll call.
- 1.3 Chairman's Additions or Deletions.

VIII. APPOINTMENTS/HEARINGS:

- 2.1 7:05 Executive Session, RE: Contract Negotiations

IX. MEETING BUSINESS:

- 3.1 Review/Sign award letter for the 2010 recipient of the Maria Lane Scholarship.
- 3.2 Approve municipal relief transfer in the amount of \$2,240.00 for the Townsend Police Department for unanticipated expenses related to an unforeseen personnel issue to be transferred to Account 210-5300 Professional & Technical police expenses from Account 210-5110 Police Salary Account.

X. APPOINTMENTS OF PERSONNEL/OFFICIALS:

- 4.1 Appoint Ryan Monahan as Reserve Police Officer for the Town of Townsend with a six-month probationary period for the term effective May 4, 2010 to June 30, 2010.
- 4.2 Appoint Andrew J. Sheehan as Chief Procurement Officer for the Town of Townsend for the term effective May 10, 2010 to August 10, 2010.

XI. WORK SESSION:

- 5.1 Board of Selectmen Representative Updates/Reports.
- 5.2 Town Administrator Report/Reminders
- 5.3 Review/Sign Payroll Warrant.
- 5.4 Review/Sign Bills Payable Warrant.

XII. ADJOURNMENT: